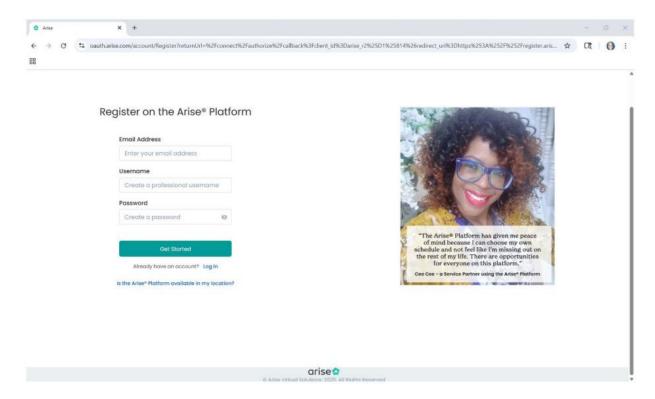
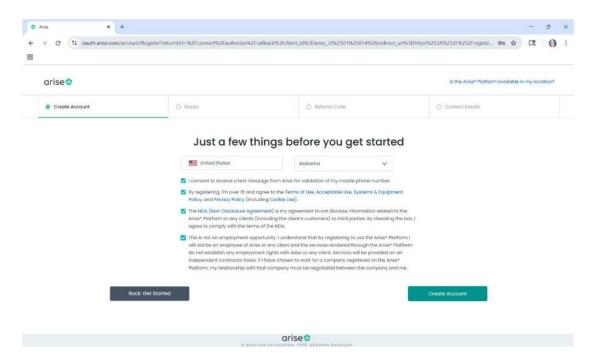
# HOW TO REGISTER WITH OUR SUPPORT COMPANY IN THE ARISE PLATFORM!

- 1. Go to <a href="https://register.arise.com/">https://register.arise.com/</a>
- 2. Enter your email (*Use a Gmail account*, if you don't have one-they are free), username, and password.

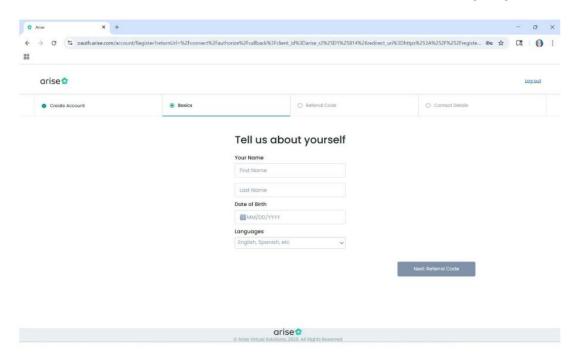


STEP-BY-STEP REGISTRATION (For NEW CONTRACTORS Only) If you have started an Arise registration no matter how long ago **DO NOT** start a new one that creates a duplicate profile. Please email us and we will assist with alternate steps. Info@4lateam.com

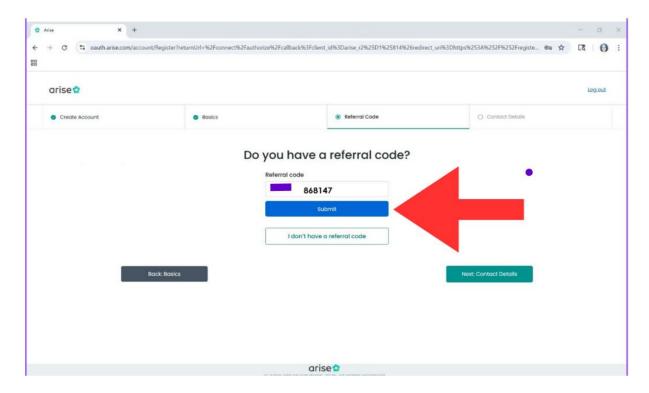
- 3. Select your country and state.
- 4. Acknowledge the acknowledgments.



5. Tell us about yourself. Enter your name, DOB, and the languages you speak.

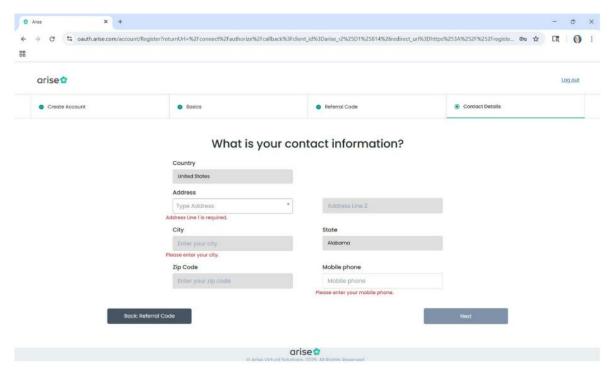


#### 6. Enter our referral code: 868147- Make sure to click submit!

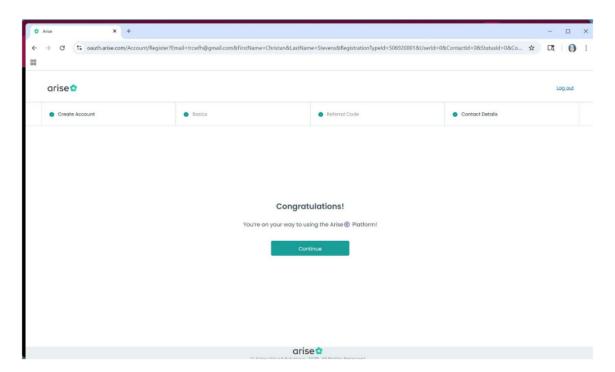


## 7. Enter your contact information.

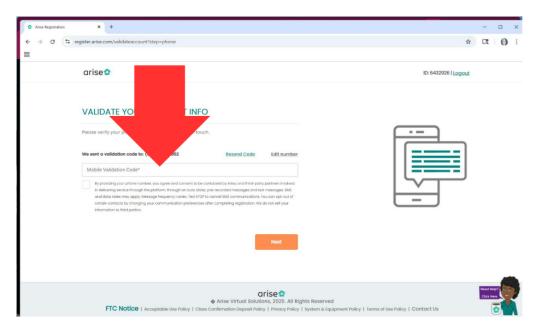
When you start typing on the address screen, it will auto populate your address.



8. Click continue to move forward to the two-factor security setup.

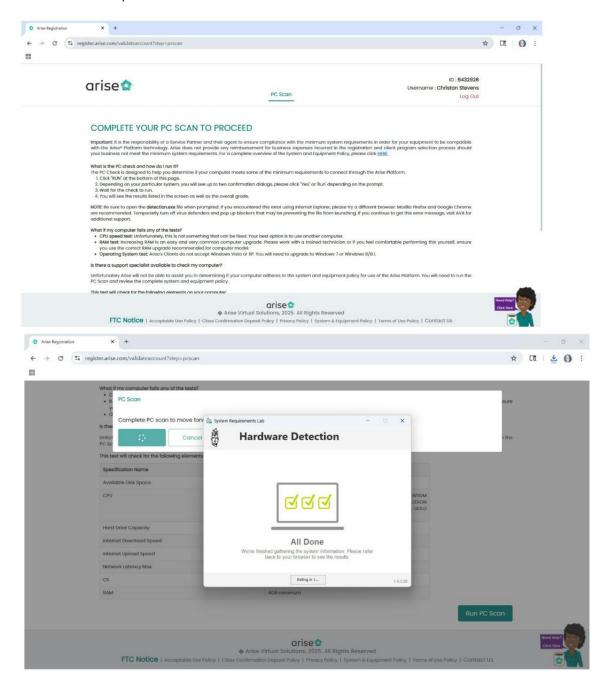


9. Enter your mobile number and check for a code that will be sent via text message for validation. Enter the code in the text box.

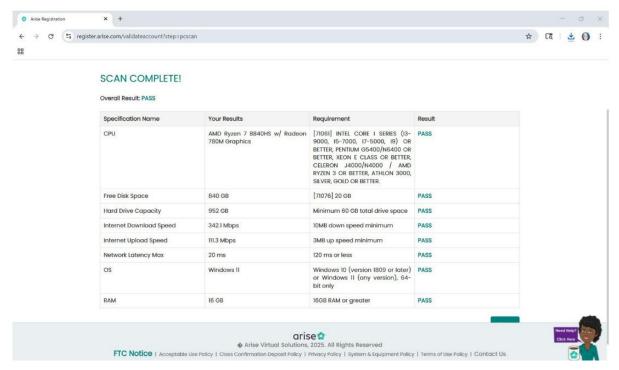


10. **Complete the Initial PC Scan:** This scan is conducted by Arise to verify that your system meets the *minimum platform requirements*. At this stage—since it's just for registration—you don't need to be hardwired; a wireless connection is fine. Before starting, it's recommended to disable any pop-up blockers to ensure the scan runs properly.

**Please note:** Once you begin enrollment in a client certification program, you'll be required to complete a second, *client-specific* PC scan that may have additional requirements.



11. Once the PC Scan begins, it will automatically evaluate your system against the required specifications. After completion, you'll receive a detailed report showing which components passed or failed. If any section does not meet the requirements, please don't hesitate to contact us—we're happy to explore potential adjustments or help you find suitable alternative equipment options.



12. **Next Step: Harver Assessment** As part of the Arise registration process, you'll complete the **Harver Assessment**—a required step to help match you with opportunities on the platform that suit your strengths.

This brief online evaluation includes: • Situational Judgment – how you respond to customer service scenarios • Personality Fit – alignment with remote work and client interaction • Grammar & Vocabulary – basic language proficiency

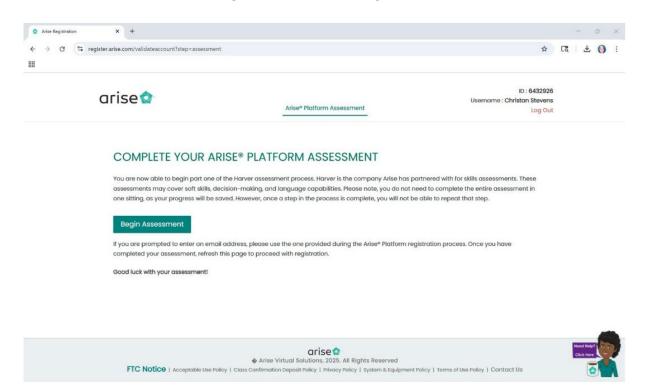
There's no need to study or stress—there are no trick questions. Just stay present, answer honestly, and give it your best. The assessment typically takes **30–45 minutes** and must be completed in one sitting, so find a quiet space free of distractions before you begin.

**Tip:** This assessment plays a big role in what client opportunities you see later. Take your time and do your best — first impressions matter! Make sure to review the sections below prior to physically taking the assessment on your portal.

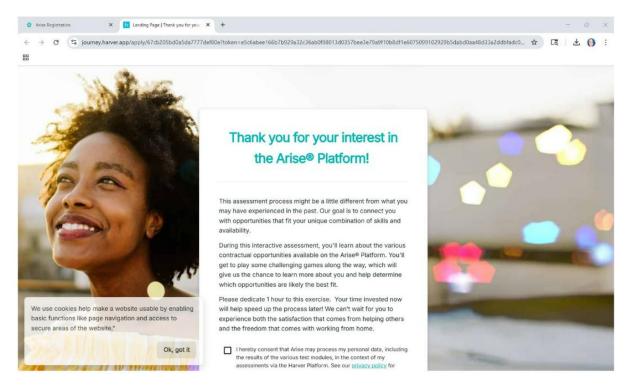
**After Completion:** Once you've finished the Harver Assessment, you'll receive a confirmation, and your portal will begin updating with available opportunities tailored to your results.

**Important Reminder:** If you do not pass the assessment, you'll need to wait **90 days** before attempting it again—so take your time and do your best.

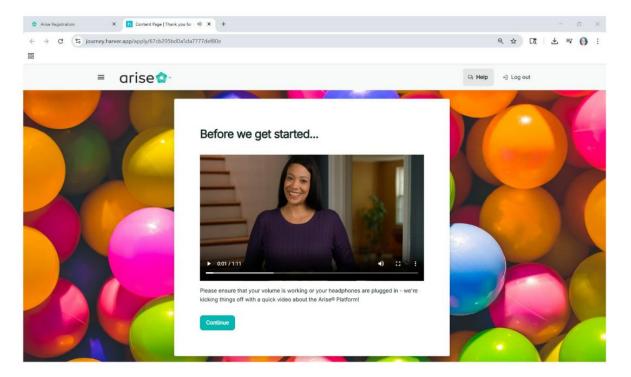
When you're ready, click **Begin Assessment** to get started.



13. The Harver assessment will open in a new window on your browser. You will need to review the page and consent to the assessment on the main page.



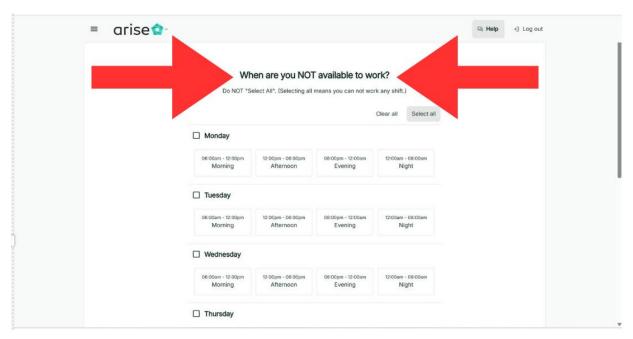
14. Watch the video that goes over the Harver assessment.



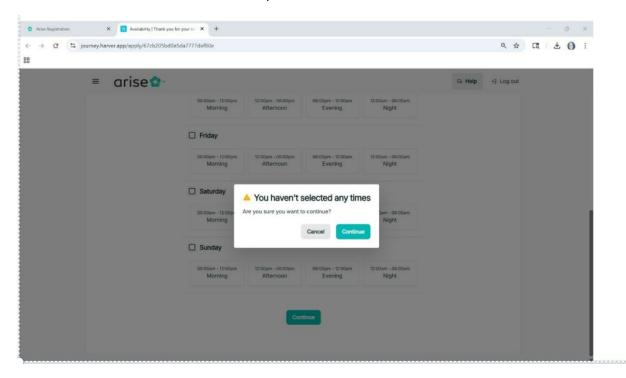
15. **Tip: Leave This Page Blank (If Possible)** When asked, "When are you NOT available to work?"—pause and read carefully. This section impacts the types of client opportunities you'll be able to view later based on your Harver Assessment results.

Unless there are **specific days** or times you are absolutely unable to work, it's strongly recommended to **leave this section blank** for now. Doing so allows you to keep your options open and review all potential client courses. You can always narrow your availability once you've had a chance to consider which clients align with your needs.

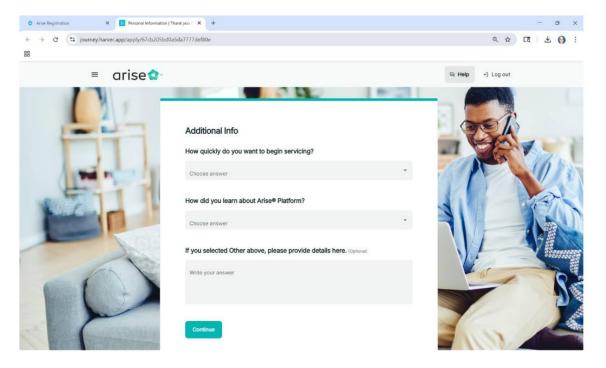
Take your time, you're setting yourself up for success!



16. You will be asked to confirm your submission of times.

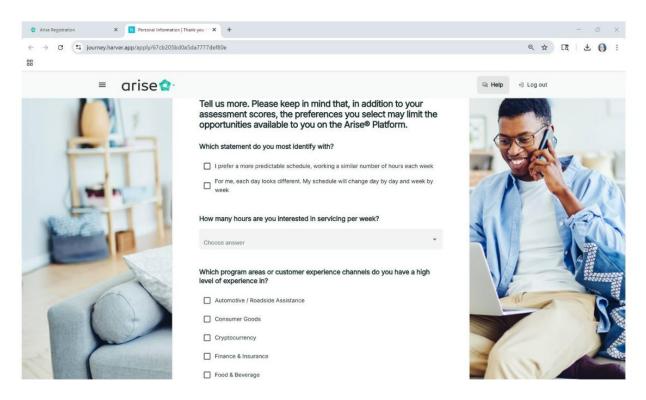


17. Complete the questionnaire about servicing (aka working).



18. Final Step: Complete the Remaining Questions Thoughtfully As you move through the rest of the registration process, keep in mind: your responses play a key role in shaping your registration score and determining which client opportunities you'll be matched with.

Answer honestly and thoughtfully—authenticity is your best strategy. The system is designed to help align you with clients that are the right fit for your strengths and preferences.

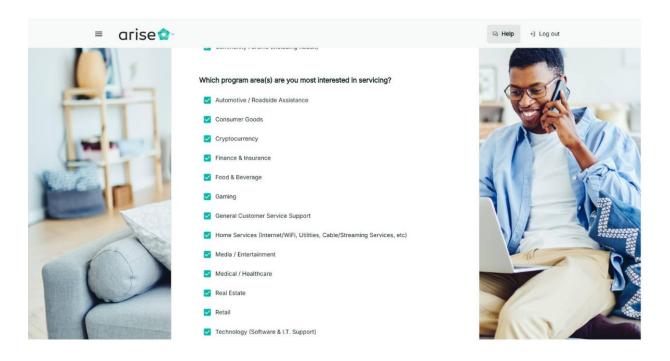


19. Maximize Your Options: Select All Programs When you reach the question about which programs you're interested in servicing, be sure to select all available options.

Why? Because the industries you choose directly influence the client opportunities you'll be shown. If you limit your selections now, you may miss out on contracts that could be a great fit later.

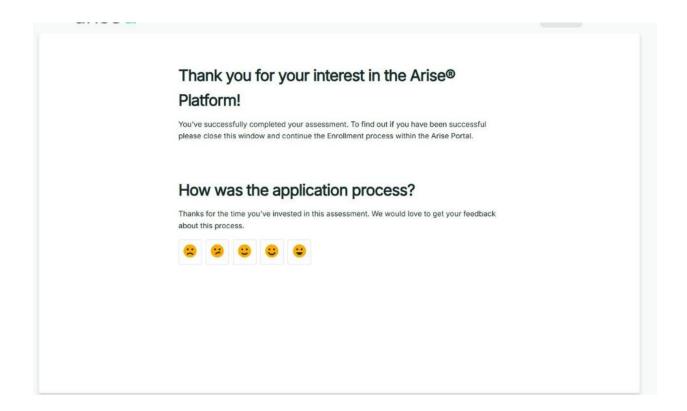
By selecting all industries, you keep your options wide open giving yourself the flexibility to explore and choose from the full range of client programs.

Stay open. Stay ready.

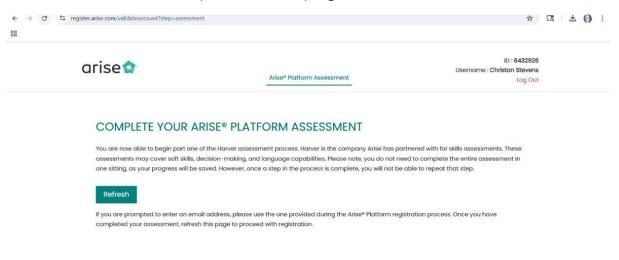


- 20. What to Expect Next in the Harver Assessment: You'll complete the following sections:
- Situational Judgment Personality Print Logical Reasoning Language Test includes two parts: Vocabulary Grammar

Once all sections are complete, you'll have the chance to provide feedback on your experience. After that, simply **close the Harver window** in your browser to finish up.



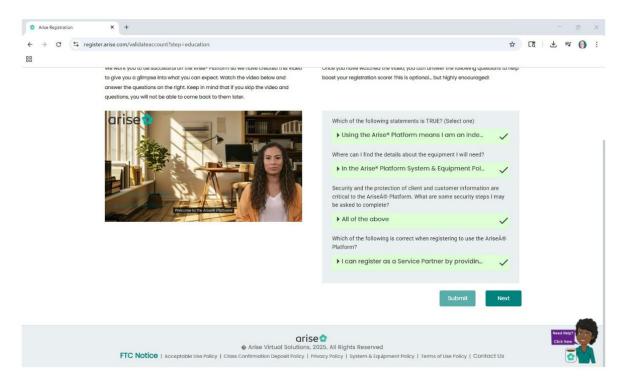
### 21. You can then refresh your browser page:



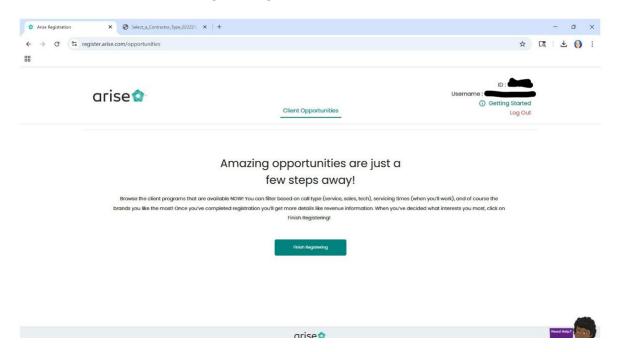
22. **Next Stop: Arise 101** You'll be directed to **Arise 101**, an essential part of the onboarding experience. This module introduces you to the Arise platform and outlines what to expect in your new role.

It's *critical* that you complete this section by answering all questions—don't skip through it. Your participation not only helps you understand the platform, but it also **earns you points toward your registration score**, increasing your chances of accessing more client opportunities.

Take it seriously, complete it thoroughly—and set yourself up for success from the start!

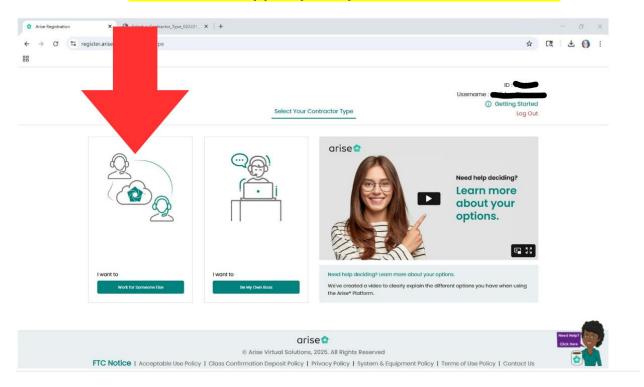


## 23. Now you can finish registering with the Arise Platform

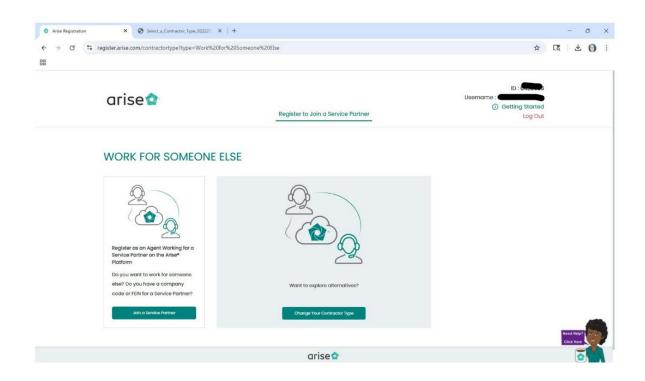


- 24. Choose Your Path: Join a Partner or Be Your Own Boss During registration, you'll be given two options:
  - 1. **Join a Service Partner** To work as a contractor under our business, select this option.
  - Be Your Own Boss If you prefer to operate independently, you'll need to legally register your business with your state and local offices by forming an LLC, S-Corp, or C-Corp. Please note: we are unable to assist with this route, as doing so would present a conflict of interest.

Choose the option that best aligns with your goals and preferred level of involvement—we're here to support you if you decide to LATEAM LLC!



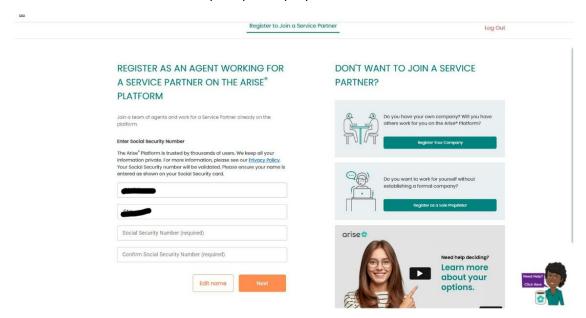
25. You will be asked to confirm your selection by selecting again to join a service partner.



26. **Social Security Number Verification** You'll now see your name displayed along with empty fields to enter your **Social Security Number**. This step is required to verify your identity and ensure the security of your account.

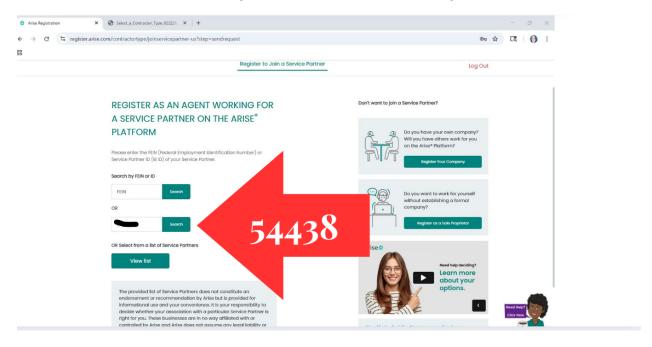
▲ Important: You'll have only two attempts to complete this verification. If you encounter any issues, don't worry, we're here to help.

Simply text your full name, a description of the issue, and a screenshot to 614-547-9211, and we'll assist you promptly.



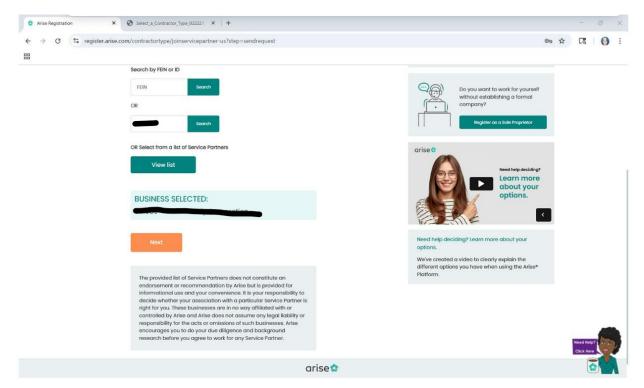
27. **Next Step: Connect with Us via Service Partner ID** Once your identity is verified, you'll be prompted to enter our **Service Partner ID**. This step is essential to officially link your profile with our business on the platform.

This is part of a **two-step process** that finalizes your registration and brings you into the portal acceptance stage. Completing it ensures you're fully connected and ready to view upcoming client opportunities through our partnership.

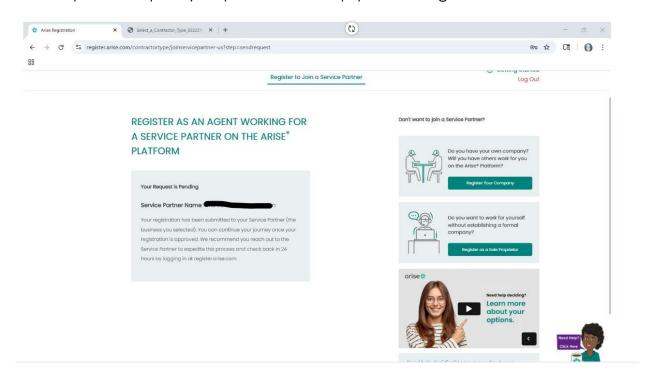


28. **Service Partner Confirmation** On this page, you'll verify your business selection. Look for "**54438 – LATEAM LLC**" in the field labeled *Business Selected*.

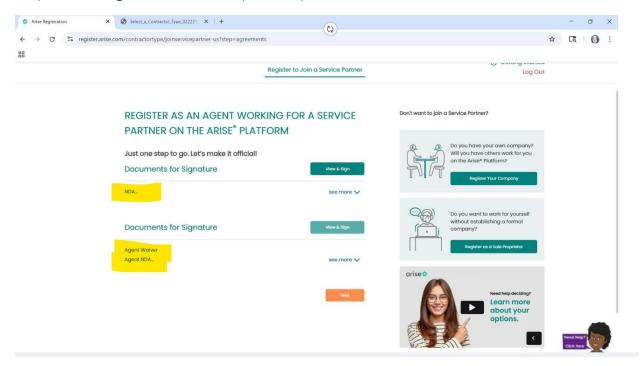
Once confirmed, click **Next** to proceed.



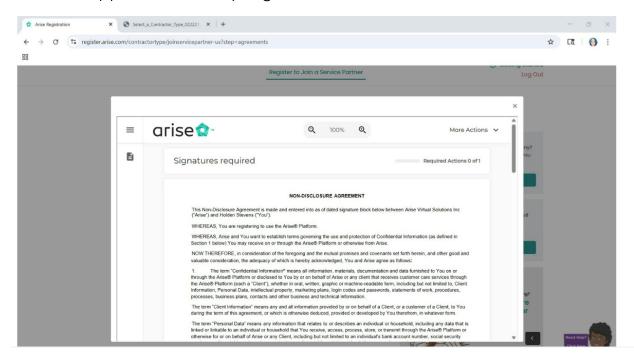
- 29. **Request Pending Action Required** At this stage, your request is currently **pending**. You won't be able to move forward until it's accepted.
- To expedite the process, please **text your full name** to **614-547-9211** and let us know you've submitted a request to join our support company. We'll review and respond as quickly as possible to keep you moving forward.



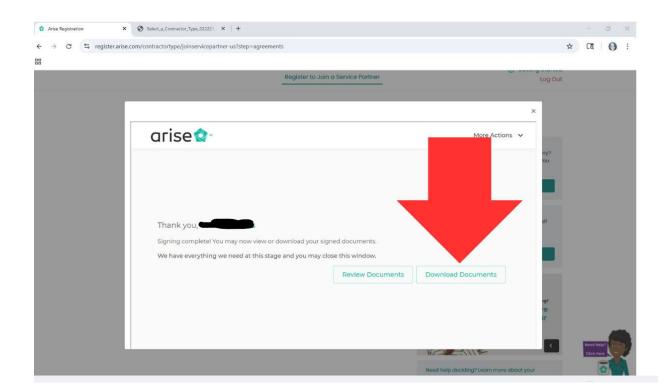
30. Once we accept your request, you can refresh your page, and you will be required to sign two forms required by Arise.



Here is a snippet of what they might look like:

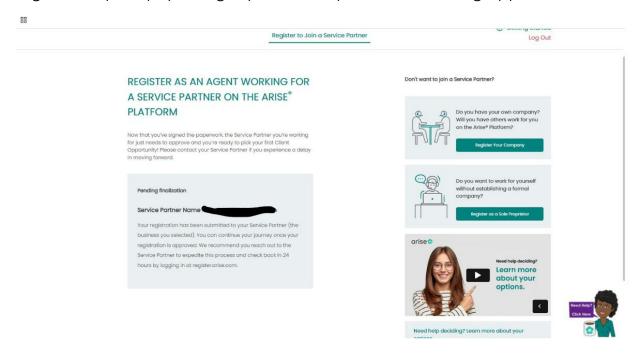


Be sure to download your copy for your records.

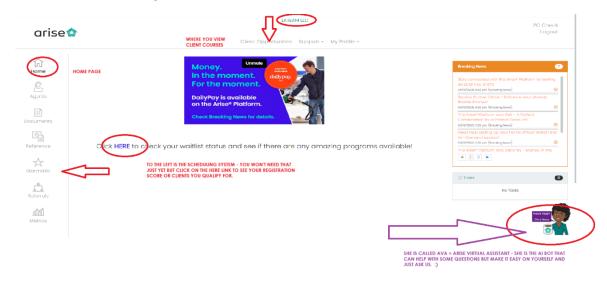


31. Final Step: You're Almost Official! Sound once you've signed all Arise documents, LATEAM will complete the final step to confirm your affiliation with our company. After that—you're fully registered!

To help speed things along, simply text your full name and a note confirming that you've signed all documents to 614-547-9211. This ensures we can process your registration promptly and get you one step closer to exciting opportunities.



Your home Arise page should now look like the below:



**Welcome to LATEAM, You're Officially Registered!** You're now fully registered on the Arise Platform under **LATEAM LLC**—congratulations!

Get ready for exciting opportunities ahead. Be sure to keep a close eye on your email inbox (and check your spam/junk folders just in case) for upcoming communication from us, including your next steps and access to our Support Dashboard.

Visit: <u>www.4LATEAM.com</u> to stay connected.

OUR only reason for existing is to help contractors be successful in leveraging the Arise platform – **WE ARE NOT YOUR EMPLOYER!!!!** We work for you. Providing you guidance, best practices and the virtual "administrative space" to operate as a sole proprietor using the Arise Platform. We look forward to supporting your success!